

**Mono County Civil Grand Jury
Annual Inspection of the Mono County Jail
Bridgeport, California
2024–2025**

Authority

Pursuant to California Penal Code Section 919(b), the Mono County Civil Grand Jury (MCGJ) is mandated to annually inquire into the condition and management of public detention facilities within the county.

Methodology

On March 27, 2025, three members of the 2024–2025 Mono County Grand Jury conducted an on-site inspection of the Mono County Jail, located in Bridgeport, California.

Facility Overview

- **Original Construction:** 1964
- **Renovation:** 1988
- **Facility Type:** Type II
- **Inmate Capacity:** 48 beds

A replacement facility is planned at a different location in Bridgeport; however, the project is significantly delayed.

Observations and Findings

Facility Condition

- The current jail is outdated and deteriorating.
- Jail door hardware is failing; replacement parts are no longer manufactured and are being redistributed within the facility to maintain functionality.
- Plumbing issues—particularly drain line blockages in the laundry area—are persistent due to aging infrastructure.

Staffing

- Staffing levels have remained relatively constant but are insufficient for optimal operation
- Recruitment challenges stem from the region's harsh winters and a lack of affordable housing

Inmate Management

- Inmate population has been managed conservatively to alleviate staffing constraints.

Safety and Compliance

- Fire safety protocols appear to be followed, including annual fire drills and proper maintenance of fire extinguishers.

Recreation and Education

A modest library and board games are available to inmates; however, the collection is minimal and outdated.

Tour Summary

Upon arrival, Grand Jury members presented valid identification and secured all personal belongings in designated lockers. No purses or electronic devices were permitted during the tour.

The group was welcomed by two officers and the visit began with an informational meeting in the employee community room. Ample opportunity was provided for questions and discussion regarding facility operations and ongoing challenges.

The tour included the kitchen, which was observed to be clean, well-organized, and compliant with safety standards. The refrigerator and freezer areas were also orderly and sanitary. The inmate housing areas were not visited.

The laundry facility was found to be severely outdated, hampered by ongoing plumbing issues that cannot be addressed until the new facility is operational.

Overall, it is evident that staff are doing their utmost to maintain safety and operational efficiency under difficult conditions.

Recommendations

1. Expedite construction of the new jail facility to limit the increasing risk to public safety due to deteriorating conditions.

2. Continue maintenance management of the existing jail facility ensuring security is not compromised.
3. Consider offering housing assistance or other incentives to attract and retain qualified staff.
4. Secure additional funding to support and accelerate the new facility's completion.

Attached as well is the Board of State and Community Corrections (BSCC) report from their own inspection of the jail on Oct. 24th, 2024, that has been reviewed.

New Jail Construction Update

Project Background

- **2017:** Mono County Board of Supervisors approved submission of a grant application for SB 844 funding.
- **June 2017:** \$25 million awarded by the Board of State and Community Corrections (BSCC).
- **Architect:** Lionakis (Sacramento, CA)
- **Construction Manager:** Kitchell

Delays and Developments

- **2018–2020:** Staffing constraints delayed engagement with design and construction teams.
- **February 2021:** Formal contracts signed with Lionakis and Kitchell.
- **November 2022:** Hazardous materials abatement completed.
- **July 2023:** Demolition and utility work completed at the new site.
- **May 2024:** Initial site preparation bids exceeded estimates; foundation redesign undertaken.
- **February 2025:** State approvals received to proceed with construction bidding.
- **April 30, 2025:** Bid opening completed.

Construction Bids Received

1. \$40,524,000
2. \$30,500,000
3. \$34,214,000

The County is currently working with the BSCC and the County Budget and Administrative Office (BAO) to evaluate the bids and move forward with the construction process.

Supporting Documents Provided

- Project Milestone Schedule
- Working Drawings / Proceed-to-Bid Documents

- **Summary of Costs by Phase**
 - **State Jail Inspection Report**
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Conclusion

The Mono County Jail facility in Bridgeport is operating under increasingly difficult conditions due to outdated infrastructure, persistent maintenance issues, and staffing limitations. While staff are doing their best, a replacement facility is critical to ensuring the safety and security of both inmates and personnel. The Grand Jury strongly recommends that Mono County prioritize completion of the new jail facility and implement measures to address recruitment and housing challenges.

This was presented to the Board November 5th, 2024

Funding Commitment

	R22-21 (3-1-2022)	R22-124 (11-8-2022)	Anticipated (March 2025)	Anticipated Funding Gap
Total Project Cost	\$31,717,355	\$33,708,998	\$40,504,344	\$6,795,346
SB 844	\$25,000,000	\$25,000,000	\$25,000,000	--
Local Match	\$6,717,355	\$9,508,998	\$15,828,344	\$6,795,346
	\$31,717,355	\$33,708,998	\$40,504,344	\$6,795,346

**MONO COUNTY
SB844 PROJECT
PROJECT MILESTONE SCHEDULE
9/10/2024**

1. Establish Scope, Costs, Schedules (SPWB Action Item)	August 16, 2022
2. Preliminary Plan Approval (SPWB Action Item)	June 12, 2023
3. Working Drawings & Proceed to Bid Approval	November 8, 2024
4. Advertise for Bids (start of bidding process)	November 15, 2024
5. Bids Due to County	January 22, 2025
6. Bid Tab Summary due to BSCC	January 24, 2025
7. Construction Contract Award by County (Board of Supervisors)	February 5, 2025
8. Recognize Revised Project Costs	April 11, 2025
9. Bond Item	April 11, 2025
10. Contract Award Approved by Department of Finance	May 9, 2025
11. Notice to Proceed	May 12, 2025
12. Construction Completion	November 8, 2026
13. Occupancy	January 22, 2027

Mono County SB 844 Jail Construction Project
Budget Summary Table - Working Drawings/Proceed to Bid

version: 9/9/2024

	LINE ITEM	STATE REIMBURSED	CASH MATCH	IN-KIND MATCH	TOTAL
1	Construction	\$25,000,000	\$9,405,045		\$34,405,045
2	Additional Eligible Costs*	\$0	\$1,449,971		\$1,449,971
3	Architectural	\$0	\$2,886,879		\$2,886,879
4	Project Construction Management	\$0	\$1,189,166		\$1,189,166
5	CEQA	\$0	\$0		\$0
6	State Agency Fees**	\$0	\$166,000		\$166,000
7	Audit		\$13,000	\$0	\$13,000
8	Needs Assessment		\$119,000	\$11,591	\$130,591
9	Transition Planning		\$0	\$0	\$0
10	County Administration			\$0	\$0
11	Land Value			\$0	\$0
	TOTAL PROJECT COSTS	\$25,000,000	\$15,229,061	\$11,591	\$40,240,652
	PERCENT OF TOTAL	62.13%	37.84%	0.03%	100.00%
			37.87%		
			\$15,240,652		

ADDITIONAL ELIGIBLE COSTS*		
State Reimbursement		
	\$	-
	\$	-
County Cash Contribution		
Land Surveying	\$	25,956
Contract Insp/Materials Testing	\$	450,000
Agency Retained Items FF&E	\$	639,423
Permits and Fees	\$	299,592
County Plan Check	\$	35,000
Total	\$	1,449,971
TOTAL	\$	1,449,971

contract	\$32,457,590
contingency	\$1,947,455
	\$34,405,045

STATE AGENCY FEES**		
County Cash Contribution		
State Fire Marshal	\$	150,000
Real Estate Due Diligence	\$	16,000
Total	\$	166,000

**COUNTY OF MONO
ADULT LOCAL CRIMINAL JUSTICE FACILITIES, SB 844**

**WORKING DRAWINGS/PROCEED TO BID
PROJECT COST SUMMARY**

PROJECT:	48-Bed Housing Unit (844)	BEGINNING/CURRENT CCCI:	9749/9751
LOCATION:	Mono, CA	DATE ESTIMATED:	8/30/2024
DEPARTMENT:	Mono County Public Works	PREPARED BY:	Lionakis
DESIGN BY:	Lionakis	PROJECT I.D.:	0011276
PROJECT MGR:	Paul Roten	START OF CONSTR:	5/9/2025
DELIVERY:	Design/Bid/Build	CONSTR. COMPLETE:	11/8/2026
9/9/2024			

DESCRIPTION

This project will consist of the design and construction of a new stand-alone jail facility on county-owned land in Bridgeport, CA. The new jail will replace the existing jail located in downtown Bridgeport and will include housing, intake/release, and support space.

Housing will consist of approximately 50 beds in multiple housing units, each with a dayroom. There will also be an outdoor recreation space. The housing area will be controlled by an adjacent central control station. Housing support will consist of program space, medical and mental health, kitchen, and laundry facilities.

Staff and public support spaces include an intake area that includes in-custody holding, in-person visitation, family visitation, an isolation room, safety cell, interview space, a public lobby, video visitation, administration, a vehicle sallyport, parking space, mechanical space, electrical space, and storage.

The project will also include, but is not limited to, utilities; electrical; plumbing; mechanical; heating, ventilation, and air conditioning; communications; fencing; security and fire protection systems; as well as minor landscaping and pavement for building access.

ESTIMATE SUMMARY

Sitework	\$	5,643,631
Building	\$	24,763,915
	\$	30,407,546

ESTIMATED TOTAL CURRENT COSTS:		\$30,407,546
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	August, 2024	September, 2024	
Adjust CCCI from/to:	9749	9751	\$6,238
	CCCI WHEN ESTIMATED MOST CURRENT CCCI		

ESTIMATED TOTAL CURRENT COSTS AS OF:	September, 2024	\$30,413,784
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	months	rate	
Escalation to Start of Construction	7	0.42%	\$894,165
Escalation to Mid Point	9	0.42%	\$1,149,641

ESTIMATED TOTAL CONTRACT:		\$32,457,590
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Contingency At:	rate	
	6.00%	\$1,947,455

ESTIMATED TOTAL CONSTRUCTION COST:		\$34,405,045
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**SUMMARY OF COSTS BY PHASE
WORKING DRAWINGS/PROCEED TO BID**

PROJECT: 48-Bed Housing Unit (844)
LOCATION: Mono, CA
9/9/2024

BEGINNING/CURRENT CCCI: 9749/9751
DATE ESTIMATED: 8/30/2024

BS/FP

CONSTRUCTION DURATION: 18 Months
ESTIMATED CONTRACT: \$32,457,590 \$32,457,590 1/1
CONSTRUCTION CONTINGENCY: \$1,947,455 \$1,947,455 1/14
TOTAL: \$34,405,045 \$34,405,045

CATEGORY	ACQUISITION STUDY	PRELIMINARY PLANS	WORKING DRAWINGS	CONSTRUCTION	TOTAL
ARCHITECTURAL & ENGINEERING SERVICES					
A&E Design	\$0	\$998,218	\$1,134,783	\$707,534	\$2,840,535
Geotechnical Engineering	\$0	\$27,350	\$18,994	\$0	\$46,344
Project Scheduling & Cost Analysis	\$0	\$0	\$0	\$0	\$0
Advertising, Printing & Mailing	\$0	\$0	\$0	\$0	\$0
Construction Guarantee Inspection	\$0	\$0	\$0	\$0	\$0
SUBTOTAL A&E SERVICES	\$0	\$1,025,568	\$1,153,777	\$707,534	\$2,886,879

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OTHER PROJECT COSTS					
Contract Insp/Materials Testing	\$0	\$0	\$0	\$450,000	\$450,000
Contract Const. Mgmt.	\$0	\$12,620	\$362,440	\$814,106	\$1,189,166
Land Value	\$0	\$0	\$0	\$0	\$0
Agency Retained Items (FF&E)	\$0	\$0	\$0	\$639,423	\$639,423
Building Commissioning (by CM)	\$0	\$0	\$0	\$0	\$0
Permits and Fees	\$0	\$73	\$10,774	\$288,745	\$299,592
County Plan Check	\$0	\$0	\$35,000	\$0	\$35,000
State Audit	\$0	\$0	\$0	\$13,000	\$13,000
Real Estate Due Diligence	\$0	\$15,000	\$1,000	\$0	\$16,000
Other Costs - (SFM)	\$0	\$0	\$50,000	\$100,000	\$150,000
Transition Planning	\$0	\$0	\$0	\$0	\$0
County Administration	\$0	\$0	\$0	\$0	\$0
CEQA	\$0	\$0	\$0	\$0	\$0
Land Survey	\$0	\$25,956	\$0	\$0	\$25,956
Needs Assessment	\$130,591	\$0	\$0	\$0	\$130,591
SUBTOTAL OTHER PROJ COSTS	\$130,591	\$53,649	\$459,214	\$2,305,274	\$2,948,728

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TOTAL ESTIMATED PROJECT COST	\$130,591	\$1,079,217	\$1,612,991	\$37,417,853	\$40,240,652
LESS FUNDS AUTHORIZED	\$130,591	\$1,168,253	\$0	\$0	\$1,298,844
LESS FUNDS ALLOCATED NOT AUTHORIZED	\$0	\$0	\$1,557,016	\$28,861,495	\$30,418,511
CARRY OVER	\$0	\$0	-\$89,036	\$145,011	
BALANCE OF FUNDS REQUIRED	\$0	-\$89,036	\$145,011	\$8,411,347	\$8,523,297

FUNDING DATA & ESTIMATE NOTES

PROJECT: 48-Bed Housing Unit (844)
LOCATION: Mono, CA
9/9/2024

BEGINNING/CURRENT CCI: 9749/9751
DATE ESTIMATED: 8/30/2024

FUNDING DATA

<u>Chapter / Item</u>	<u>Phase</u>	<u>Amount</u>	<u>Totals</u>
Funds Authorized			
Local Funding	A	\$130,591	
Local Funding	P	\$1,168,253	
Local Funding	W	\$1,557,016	
Total Funds Authorized			<u>\$2,855,860</u>
Funds Available Not Authorized			
Local Funding	C	\$3,861,495	
Ch. 37/2014	C	\$25,000,000	
Total Funds Allocated Not Authorized			<u>\$ 28,861,495</u>
Total Funds Authorized and Allocated			<u><u>\$ 31,717,355</u></u>

ESTIMATE NOTES

1. Estimated costs in this estimate are indexed from the CCI Index as of the date of estimate preparation. The project estimate is then escalated to the scheduled start of construction and then to an assumed construction midpoint in accordance with Budget Letter BL 24-03.



October 15, 2024

Ingrid Braun, Sheriff-Coroner
Mono County Sheriff's Department
49 Bryant Street
Bridgeport, CA 93517

2023-2024 TARGETED INSPECTION, PENAL CODE SECTION 6031, WELFARE & INSTITUTIONS CODE SECTION 209, MONO COUNTY JAIL FACILITY

Dear Sheriff Braun:

A Targeted Inspection of the Mono County Sheriff's Department has been completed. A pre-inspection briefing was held on Friday, June 28, 2024, and the following facility was inspected on September 11, 2024:

FACILITY NAME	BSCC #	FACILITY TYPE
Mono County Jail	3250	II

This inspection was conducted pursuant to Penal Code Section 6031 to determine compliance with the Minimum Standards for Local Detention Facilities as outlined in Titles 15 and 24, California Code of Regulations.

INSPECTION RESULTS

We identified the following items of noncompliance with Title 15 Minimum Standards.

§ 1027.5 Safety Checks:

Safety checks were conducted in excess of 60 minutes from the previous safety check.

§ 1027.5 Safety Checks:

Staff documented safety checks in exact 60-minute intervals.

§ 1046. Death in Custody:

Agency policy does not state the initial review report shall contain the demographic and location information as specified in the regulation.

Refer to the attached Procedures Checklist for detailed information.

Refer to the Physical Plant Evaluation and Living Area Space Evaluation attachments for information related to Rated Capacity and Title 24 compliance.

CORRECTIVE ACTION PLAN (CAP)

An Exit Briefing was held with your staff immediately following the onsite inspection on Wednesday, September 11, 2024; BSCC staff presented an inspection overview and discussed technical assistance and best practice recommendations.

An Initial Inspection Report outlining the identified areas of noncompliance was provided to your staff on September 24, 2024.

A CAP that addresses each outstanding item of noncompliance is due to the Board of State and Community Corrections (BSCC) no later than October 23, 2024.

* * *

Please email me at jill.farris@bscc.ca.gov or call (916) 261-4325 if you have any questions.

Sincerely,



JILL FARRIS
Field Representative
Facilities Standards and Operations Division

Enclosures

Cc: Presiding Judge, Mono County Superior Court*
Chair, Grand Jury, Mono County*
Chair, Board of Supervisors, Mono County*
County Administrator, Mono County*
Chad Casanova, Sergeant, Mono County Sheriff's Department

**Copies of the inspection are available upon request or online at www.bscc.ca.gov.*

TYPE II AND III FACILITIES
Board of State and Community Corrections
PROCEDURES¹

BSCC Code: 3270

FACILITY NAME: Mono County Jail	FACILITY TYPE: II
PERSON(S) INTERVIEWED: Lieutenant Hansen & Sergeant Casanova	
FIELD REPRESENTATIVE: Jill Farris	DATE: September 11, 2024

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE – COMMENTS
1027.5 SAFETY CHECKS The facility administrator shall develop and implement policy and procedures for conducting safety checks that include, but are not limited to, the following: (a) Safety checks will determine the safety and well-being of individuals and shall be conducted at least hourly through direct visual observation of all people held and housed in the facility.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	504 Safety Checks "...all correctional staff shall conduct safety checks on all incarcerated persons, at a frequency determined by custody status, housing classification, and applicable state law. (c) Safety checks shall be done by personal observation of the correctional deputy and shall be sufficient to determine whether the incarcerated person is experiencing any stress or trauma."
(b) There shall be no more than a 60-minute lapse between safety checks.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	"(a) Safety checks shall be conducted at least once every 60 minutes and more frequently if necessary." BSCC staff reviewed a random sample of safety check logs dated between May, June, and August 2024 and found safety checks exceeded 60 minutes from the previous check; therefore, the facility is noncompliant with this regulation. During the onsite inspection, BSCC staff provided technical assistance and best practices recommendations to address this area of noncompliance.
(c) Safety checks for people in sobering cells, safety cells, and restraints shall occur more frequently as outlined in section 1055, section 1056, and section 1058 of these regulations.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	512 Use of Restraints 518 Safety and Sobering Cells

¹ This document is intended for use as a tool during the targeted inspection process; this worksheet may not contain each Title 15 regulation that is required. Additionally, many regulations on this worksheet are SUMMARIES of the regulation; the text on this worksheet may not contain the entire text of the actual regulation. Please refer to the complete California Code of Regulations, Title 15, Minimum Standards for Local Facilities, Division 1, Chapter 1, Subchapter 4 for the complete list and text of regulations.

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE – COMMENTS
(d) Safety checks shall occur at random or varied intervals.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>"(b) Safety checks shall be conducted on an irregular schedule (staggered) so that incarcerated persons cannot predict when the checks will occur."</p> <p>BSCC staff reviewed a random sample of safety check logs between May, June, and August 2024, and found facility staff conducted numerous safety checks in exact 60-minute intervals from the previous safety check; therefore, the facility is noncompliant with this regulation. During the onsite inspection, BSCC staff provided technical assistance and best practices recommendations to address this area of noncompliance.</p>
(e) There shall be a written plan that includes the documentation of all safety checks. Documentation shall include: (1) the actual time at which each individual safety check occurred;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>504.3.1 Safety Check Documentation</p> <p>"All safety checks shall be documented."</p> <p>"(a) The actual time when each safety check occurred."</p>
(2) the location where each individual safety check occurred, such as a cell, module, or dormitory number; and,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	"(b) The location where each safety check occurred, such as a cell, module, or dormitory number."
(3) Initials or employee identification number of staff who completed the safety check(s).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	"(c) Initials or member identification number of staff who completed the safety check."
(f) A documented process by which safety checks are reviewed at regular defined intervals by a supervisor or facility manager, including methods of mitigating patterns of inconsistent documentation, or untimely completion of, safety checks.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>"Safety check documentation shall be reviewed at regular, defined intervals by the Jail Commander or supervisor. The review shall include any noted inconsistent documentation or any untimely completion of safety checks."</p> <p>During the onsite inspection, BSCC staff reviewed supervisor log reviews between August and September 2024 and determined compliance with this regulation. The shift supervisor reviews safety check logs at the end of every week.</p>
1032 FIRE SUPPRESSION PREPLANNING Pursuant to Penal Code Section 6031.1(b), the facility administrator shall consult with the local fire department having jurisdiction over the facility, with the State Fire Marshal, or both, in developing a plan for fire suppression which shall include, but not be limited to:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>402 Fire Safety</p>
(a) a fire suppression pre-plan developed with the local fire department to be included as part of the policy and procedures manual (Title 15, California Code of Regulations Section 1029);	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>402.3 Fire Suppression Pre-Planning 402.4 Fire Prevention Equipment</p> <p>"All required fire alarms, sprinklers, and detection devices shall be in good working order at all times."</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE – COMMENTS
(b) monthly fire prevention inspections by facility staff with two-year retention of the inspection record;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>402.7 Inspections</p> <p>"The Office shall be inspected by an appointed staff member who is qualified to perform fire and safety inspections on a monthly basis to ensure that fire safety standards are maintained."</p> <p>BSCC staff reviewed monthly fire prevention inspections conducted by facility staff going back one year for compliance with this regulation.</p>
(c) fire prevention inspections as required by Health and Safety Code Section 13146.1(a) and (b) which requires inspections at least once every two years;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>BSCC staff reviewed the Mammoth Lakes Fire Protection District inspection of the facility dated April 20, 2023. The report noted minor deficiencies that were addressed. Additionally, Summit Fire & Security granted a Fire Suppression Inspection Certificate dated June 11, 2024. The facility is in compliance with this regulation.</p>
(d) an evacuation plan; and,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Evacuation route maps are posted in the facility.</p>
(e) a plan for the emergency housing of incarcerated people in the case of fire.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>402.8 Emergency Housing of Incarcerated Persons</p> <p>"The Jail Commander or the authorized designee shall develop a plan for the emergency housing of incarcerated persons in the event of a fire."</p> <p>Facility staff would contact neighboring agencies for emergency housing if needed.</p>
<p>1046 DEATH IN CUSTODY</p> <p>(a) The facility administrator shall develop written policy and procedures to comply with the in-custody death reporting requirements of Government Code section 12525. The facility administrator shall submit a copy of the report filed pursuant to section 12525 to the BSCC within 10 days of an in-custody death.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>515 Reporting In-Custody Deaths 515.3 Mandatory Reporting</p> <p>"All in-custody deaths shall be reported within 10 days of the death to the state Attorney General's office, in accordance with reporting guidelines and statutory requirements (Government Code § 12525)."</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE – COMMENTS
(b) The facility administrator, in cooperation with the health administrator, shall develop written policy and procedures to conduct an initial review and complete a written report of every in-custody death within 30 days of the death. The team that conducts the initial review shall include, at a minimum, the facility administrator or designee, the health administrator, the responsible physician and other health care, and supervision staff who are relevant to the incident.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>515 In-Custody Death Review</p> <p>"The Sheriff is responsible for establishing a team of qualified staff to conduct an administrative review of every in-custody death. At a minimum, the review team should include the following (15 CCR 1046(a); 15 CCR 1030): (a) Sheriff and/or the Jail Commander, (b) County Counsel, (c) District Attorney, (d) Investigative staff, (e) Responsible Physician, qualified health care professionals, supervisors, or other staff who are relevant to the incident."</p> <p>"The in-custody death review should be initiated as soon as practicable but no later than 30 days after the incident."</p>
Deaths shall be reviewed to determine the appropriateness of clinical care; whether changes to policies, procedures, or practices are warranted; and to identify issues that require further study.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	"The team should review the appropriateness of clinical care, determine whether changes to policies, procedures, or practices are warranted, and identify issues that require further study."
(c) The facility administrator shall submit a copy of the initial review report of every in-custody death to the BSCC within 60 days of the death. The facility administrator shall provide a copy of the initial review report that comports with the disclosure requirements of section 832.10 of the Penal Code.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<p>The initial review report shall contain the following information:</p> <p>(1) Demographic information</p> <p>(A) Full name of the decedent</p> <p>(B) Date of birth</p> <p>(C) Date of death</p> <p>(D) Time of death</p> <p>(E) Gender</p> <p>(F) Race and ethnicity</p> <p>(G) Relevant medical history</p> <p>(2) Facility Information</p> <p>(A) Name and location of the detention facility</p> <p>(B) Description of the location where the death occurred within the facility</p> <p>(C) Date and time of the incident</p> <p>(D) Detention facility personnel (including names and roles) involved in the reporting of the death or incident</p> <p>(3) Any relevant circumstances leading up to death, including behavioral health or medical issues.</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Agency policy does not state the initial review report shall contain the demographic and location information as specified in this regulation; therefore, they are noncompliant with this regulation.
(d) In any case in which a minor dies while detained in a jail, lockup, or court holding facility the BSCC may inspect and evaluate the jail, lockup, or court holding facility pursuant to the provisions of this subchapter within 30 calendar days of the death. Any inquiry made by the Board shall be limited to the standards and requirements set forth in these regulations.				

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE – COMMENTS
1056 USE OF SOBERING CELL The sobering cell described in Title 24, Part 2, Section 1231.2.4, shall be used for temporary holding of incarcerated people who are a threat to their own safety or the safety of others due to their state of intoxication.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	518 Safety and Sobering Cells 518.1.1 Definitions "Sobering Cell – A holding cell designed to minimize the risk of injury by falling or dangerous behavior. It is used as an initial sobering place for arrestees or incarcerated persons who are a threat to their own safety or the safety of others as a result of being intoxicated from any substance, and who require a protected environment to prevent injury or victimization by other incarcerated persons."
A person shall be removed from the sobering cell as soon as they are able to continue the admission process or are no longer a risk to themselves or others.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	518.3 Sobering Cell Procedures "(d) Incarcerated persons will be removed from the sobering cell when they no longer pose a threat to their own safety and the safety of others and are able to continue the booking process."
In no case shall a person remain in a sobering cell over six hours without an evaluation by medical or custody staff to determine whether the person has an urgent medical problem, pursuant to section 1213 of these regulations.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	"(c) Qualified health care professionals shall assess the medical condition of the incarcerated person in the sobering cell at least every six hours. Only incarcerated persons who continue to need the protective housing of a sobering cell will continue to be detained in such housing."
At 12 hours from the time of placement, all persons must receive an evaluation by responsible health care staff.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	"(c) Qualified health care professionals shall assess the medical condition of the incarcerated person in the sobering cell at least every six hours." The agency can call Emergency Medical Technicians for evaluation if medical staff is not on duty within the facility.

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE – COMMENTS
Intermittent direct visual observation of people held in the sobering cell shall be conducted no less than every half hour. Such observation shall be documented.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>“(b) A safety check consisting of direct visual observation that is sufficient to assess the incarcerated person's well-being and behavior shall occur at least once every 30 minutes on an irregular schedule. Each visual observation of the incarcerated person by staff shall be documented.”</p> <p>BSCC staff reviewed a random sample of sobering cell observation logs dated between December 2023 and July 2024 and found the facility staff conducted the majority of safety checks no less than every half hour for compliance with this regulation.</p> <p>BSCC staff found one staff member conducting 60-minute safety checks. Due to the infrequency of Sobering Cell placements, BSCC recognizes this could be a training issue and offered technical assistance and best practices information.</p>
1058 USE OF RESTRAINT DEVICES The facility administrator, in cooperation with the responsible physician, shall develop and implement written policies and procedures for the use of restraint devices. Restraint devices include any devices which immobilize extremities or prevent the incarcerated person from being ambulatory. The provisions of this section do not apply to the use of handcuffs, shackles, or other restraint devices when used to restrain incarcerated people for security reasons. The facility manager may delegate authority to place an incarcerated person in restraints to responsible health care staff.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>512 Use of Restraints</p> <p>“This policy establishes guidelines for the application, supervisory oversight, and restrictions on the use of restraints on persons incarcerated in this facility. This policy shall apply to the use of specific types of restraints, such as four/five-point restraints, restraint chairs, ambulatory restraints, and similar restraint systems, as well as all other restraints, including handcuffs, waist chains, and leg irons when such restraints are used to restrain any incarcerated person for prolonged periods.”</p> <p>The facility staff have not used restraints as defined in these regulations in the last twelve months. Compliance is determined through policy review.</p>
(a) The policy shall address the following areas: (1) acceptable restraint devices;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
(2) signs or symptoms which should result in immediate medical/mental health referral; availability of cardiopulmonary resuscitation equipment;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	512.7 Availability of CPR Equipment
(3) protective housing of restrained persons;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	512.8 Restrained Incarcerated Person Holding
(4) provision for hydration and sanitation needs; and,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	512.6 Food, Hydration, and Sanitation
(5) exercising of extremities.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	512.5 Range of Motion
(b) Policy shall also include, but not be limited to, the following requirements: (1) In no case shall restraints be used for punishment or as a substitute for treatment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>512.3 Use of Restraints – Control</p> <p>(a) “Restraints shall not be used as punishment...”</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE – COMMENTS
(2) Restraint devices shall only be used on incarcerated people who display behavior which results in the destruction of property or reveal an intent to cause physical harm to self or others.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	"Restraint devices, such as restraint chairs, shall only be used on an incarcerated person when it reasonably appears necessary to overcome resistance, prevent escape, or bring an incident under control, thereby preventing injury to the incarcerated person or others, or eliminating the possibility of property damage."
(3) Restraint devices should be used only when less restrictive alternatives, including verbal de-escalation techniques, have been attempted and are deemed ineffective.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	"Restraints shall never be used for retaliation or as punishment. Restraints shall not be utilized any longer than is reasonably necessary to control the incarcerated person. Restraints are to be applied only when less restrictive methods, including verbal de-escalation techniques, have been attempted and are deemed ineffective in controlling the dangerous behavior of an incarcerated person."
(4) An incarcerated person shall be placed in restraints only with the approval of the facility manager, the facility watch commander, or responsible health care staff; continued retention shall be reviewed a minimum of every hour.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>"Supervisors shall proactively oversee the use of restraints on any incarcerated person. Whenever feasible, the use of restraints, other than routine use during transfer, shall require the approval of the Supervisor prior to application. In instances where prior approval is not feasible, the Supervisor shall be apprised of the use of restraints as soon as practicable."</p> <p>"(g) The specific reasons for the continued need for restraints shall be reviewed, documented, and approved by the Jail Commander or the Supervisor at least every hour."</p>
(5) Continuous direct visual observation shall be maintained until a medical opinion can be obtained.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	"(h) Continuous direct visual observation shall be maintained until a medical opinion can be obtained."
(6) A medical opinion on placement and retention shall be secured within one hour from the time of placement.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	"(i) Within one hour of placement in restraints, a qualified health care professional shall document an opinion regarding the placement and retention of the restraints."
(7) A medical assessment shall be completed within four hours of placement.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	"The medical staff shall be called to observe the application of the restraints, when feasible, prior to the application or as soon as practicable after the application, and to check the incarcerated person for adequate circulation."

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE – COMMENTS
(8) Continuous direct visual observation shall be conducted at least twice every 30 minutes to ensure that the restraints are properly employed, and to ensure the safety and well-being of the incarcerated person. Such observation shall be documented. While in restraint devices all incarcerated persons shall be housed alone or in a specified housing area which makes provisions to protect the person from abuse.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	"Staff members shall conduct continuous direct face-to-face observation at least twice every 30 minutes on an irregular schedule to check the incarcerated person's physical well-being and behavior. Restraints shall be checked to verify the correct application and to ensure they do not compromise circulation. All checks shall be documented, with the actual time recorded by the person doing the observation, along with a description of the incarcerated person's behavior."
(9) If the facility manager, or designee, in consultation with responsible health care staff determines that an incarcerated person cannot be safely removed from restraints after eight hours, the person shall be taken to a medical facility for further evaluation.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	"(k) As soon as practicable, but within eight hours of placement in restraints, the incarcerated person must be evaluated by a mental health professional to assess whether the incarcerated person needs immediate and/or long-term mental health treatment. If the Jail Commander, or the authorized designee, in consultation with responsible health care staff, determines that the incarcerated person cannot be safely removed from restraints after eight hours, the person shall be taken to a medical facility for further evaluation."
(10) Where applicable, the facility manager shall use the restraint device manufacturer's recommended maximum time limits for placement.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	"(l) Where applicable, the Jail Commander shall use the restraint device manufacturer's recommended maximum time limits for placement."
(11) All events and information related to the placement in restraints shall be documented and shall be video recorded unless exigent circumstances prevent staff from doing so. The documentation shall include: the reason for placement; person authorizing placement; names of staff involved in the placement; injuries sustained; and the duration of placement.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	"The use of restraints for purposes other than for the controlled movement or transportation of an incarcerated person shall be documented on appropriate logs and shall be video recorded unless exigent circumstances prevent staff from doing so."
1065 EXERCISE AND OUT OF CELL TIME (a) The facility administrator of a Type II or III facility shall develop written policies and procedures for a minimum of 10 hours of out of cell time distributed over a period of seven days to include:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1003 Exercise and Out-of-Cell Time "The Jail Commander or the authorized designee shall be responsible for ensuring there is sufficient secure space allocated for physical exercise and out-of-cell time, and that a schedule is developed to ensure accessibility to both activities for all incarcerated persons." BSCC staff reviewed a random sample of exercise and out-of-cell time logs and determined compliance with this regulation.
(1) an opportunity for three hours of exercise and	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	"At least three hours per week of exercise opportunities shall be provided..."
(2) an opportunity for seven hours of recreation.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	"...at least seven hours of out-of-cell time distributed over a period of seven days for recreation."

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE – COMMENTS
Policies shall include reasonable and necessary procedures to ensure safety and security.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>1003.5 Security and Supervision</p> <p>"The supervising staff may terminate the exercise or out of cell time period and escort back to the housing unit any incarcerated person who continues to act in an aggressive or disorderly manner after being ordered to stop by the staff."</p>

**ADULT DETENTION FACILITY
LIVING AREA SPACE EVALUATION
Board of State and Community Corrections**

BSCC Code: 3250

FACILITY: Mono County Jail	TYPE: II	RC: 48
FIELD REPRESENTATIVE: Jill Farris		DATE: September 11, 2024

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
Booking												
1	Holding	1980	1		(8)	(8)	12.4' x 6.9' x 12.2'	-	-	-	-	-
Note: Bench is 12'03".												
Observe 1	Sobering	1980	1		(6)	(6)	16.3' x 6.9' x 12'	1	-	1	1	-
Note: This cell has padding.												
Observe 2	Sobering	1994	1		(2)	(2)	9' x 8' x 12'	1	-	1	1	-
Note: This cell has padding.												
Housing												
Iso 1	Double	1994	1	2	2	2	16.6' x 8.3' x 11.9'	1	-	1	1	1
Iso 2	Double	1994	1	2	2	2	16.6' x 8.3' x 11.8'	1	-	1	1	1
Note: These two cells have their own shower/toilet.												
A Block	Double	1994	8	2	2	16	11.7' x 6.8' x 12.5'	1	-	1	1	1
Note: Maximum security, dayroom: 59' x 13.6' x 12.3'												
B Block	Dorm	1994	1	10	10	10	26.6' x 14.6' x 11.9'	1	-	1	1	1
C Block	Dorm	1994	1	10	10	10	26.6' x 14.6' x 11.9'	1	-	1	1	1
Note: B & C are medium security and share dayroom: 29.7' X 24.1' X 11.8'.												
D Block	Dorm	1980	1	4	4	4	27' x 15.8' x 11.8'	1	-	1	1	1
Note: This module houses females.												
Incarcerated Worker Dorm												
E Block	Dorm	1994	1	4	4	4	16.8' x 11.8' x 11.8'	1	-	1	1	1

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets (), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

**PHYSICAL PLANT EVALUATION
BOARD OF STATE AND COMMUNITY CORRECTIONS - BIENNIAL INSPECTION
ADULT TYPE I, II, III AND IV FACILITIES**

**APPLICABLE REGULATIONS: 1980 & 1994
Title 24, California Code of Regulations (CCR)**

BSCC Code: 3250

FACILITY NAME: Mono County Jail		FACILITY TYPE: II
APPLICABLE REGULATIONS:	1980	1994
FIELD REPRESENTATIVE: Jill Farris		DATE: September 11, 2024

ARTICLE/SECTION	YES	NO	N/A	COMMENTS
Temporary Holding Cells (2.2)				
Contain 10 square feet of floor per inmate	X			
Limited to no more than 16 inmates	X			
No smaller than 40 square feet	X			
Contain sufficient seating to accommodate all inmates	X			
Toilet accessible	X			Accessible in the medical exam room, not in the cell.
Water fountain accessible	X			
Wash basin accessible	X			
Provides clear visual supervision	X			
Telephone accessible	X			
Weapons Locker (3.12)				
External to the security area and equipped with individual compartments, locks and keys	X			
Provides unobstructed visual supervision of inmates by staff			X	
Sobering Cell (2.4)				
Contain 20 square feet of floor per inmate	X			Two (2) sobering cells. The agency uses these cells as observation cells when needed.
Limited to no more than 8 inmates	X			
No smaller than 60 square feet	X			
Contain toilet	X			
Contain washbasin	X			
Contain drinking fountain	X			
Partitions or handrails located next to toilet fixture to provide support	X			Modesty partition in place.
Provide easy, unobstructed visual observation	X			
Padding on the floor	X			Observation Cell 1 was completed in 1980.
Shower-Delousing Room (3.4)				
Available in reception/booking	X			Accessible in the medical exam room.
Secure Vault or Storage Space (2.1)				
Available for inmate valuables	X			

ARTICLE/SECTION	YES	NO	N/A	COMMENTS
Telephone (2.1) Available for inmate use per Penal Code § 851.5	X			
Safety Cells (2.5)			X	The facility does not have a safety cell. The remainder of the regulation is deleted from this form.
Single Occupancy Cells (2.6) Maximum capacity of one inmate	X			
Contain a minimum of 60 square feet of floor area in Type I facilities and 70 square feet in Type II and III facilities	X			
Have a minimum ceiling height of 8 feet	X			
Contain toilet, washbasin and drinking fountain	X			
Contain a bunk, desk and seat (Desk and seat not required in Type I in later, less restrictive 1986 standards)	X			Bunks secured.
Multiple Occupancy Cells (8227) 8-86: Deleted provision for multiple occupancy cells Contain 35 square feet per person Limited to no more than 8 inmates No smaller than 100 square feet Minimum ceiling height of 8 feet Water closet separate from washbasin and drinking fountain Sufficient bunks to accommodate each occupant Provide storage space for each occupant's personal items			X	Deleted in 1986 standards. Approved dormitories.
Multiple Occupancy Rooms (8229) 8-86: Deleted provision for multiple occupancy rooms Limited to housing persons in Type III and IV facilities and workers in Type I and II facilities Contain 50 square feet of floor area per person and a minimum of 8 feet ceiling height Limited to no more than 16 persons Access to toilets separate from washbasins (ratio 1:8) and drinking fountains Provide storage space for each occupant's personal items			X	
Double Occupancy Cells (2.7) 5-88: Added provision for double occupancy cells Maximum capacity of two inmates Contain a minimum of 60 square feet of floor space in Type I facilities and 70 square feet in Type II and III facilities Have a minimum ceiling height of 8 feet and one floor dimension at least 6 feet Contain toilet, washbasin and drinking fountain Contain 2 bunks, 1 desk and seat (Desk and seat not required in Type I facilities)	X			
	X			
	X			
	X			
	X			
	X			

ARTICLE/SECTION	YES	NO	N/A	COMMENTS
Dormitories (2.8) 8-86: Provision for dormitories added	X			
Contain 50 square feet of floor area per inmate and a minimum of 8 feet ceiling height				
Be designed for no fewer than 8 and no more than 64 inmates	X			
Facilities having a total rated capacity of 80 inmates or less, may design dormitories for no fewer than 4 inmates	X			
Access to toilets separate from washbasins (ratio 1:8) and drinking fountains	X			
Provide storage space for each inmates' personal items	X			
Dayrooms (2.9) 8-86: Added requirement for 3 foot wide corridors in front of cells-rooms	X			
35 square feet of floor area per inmate	X			
Contain tables and seating to accommodate the maximum number of inmates served	X			
Access to toilets, washbasins and drinking fountains	X			Drinking cups are issued.
Available to all inmates in Type II and III facilities (excluding special use cells) and to workers in Type I facilities	X			
Shower (3.4) Available on a ratio of 1:16	X			
Lighting (3.6) Sufficient to permit easy reading. Night lighting is sufficient to allow good supervision. 8-86: Specifies at least 20 foot-candles at desk level and in grooming areas, with night lighting not to exceed 5 foot-candles	X			
Beds-Bunks (3.5) 30 inches wide and 76 inches long	X			
Comfortable Living Environment [102(c)6] A comfortable living environment is maintained through an adequate heating and cooling system.	X			
Exercise Area -Type II, III and WA IV (2.10) At least one exercise area must contain a minimum of 900 square feet	X			
8-86: Outdoor exercise area provided	X			
8-86: Clear height of 15 feet with required surface area meeting a formula of: 80% of maximum rated inmate population and number of one-hour exercise periods per day = required surface area	X			

ARTICLE/SECTION	YES	NO	N/A	COMMENTS
Program Space - Type II and III (2.11)				
Sufficient area and furnishings to meet the needs of the facility programs	X			
Dining Facilities (2.17)				In dayroom.
15 square feet per inmate being fed	X			
Toilets, washbasins and showers are not in the same room or not in view of inmate dining	X			
Visiting (2.18)				In-person visiting with a barrier. No contact or video visitation.
Sufficient visiting area	X			
Contact visits whenever possible for minimum security inmates	X			
Attorney Interviews (2.26)				Confidential contact visitation for attorney-client consultation.
Provide for confidential attorney consultation	X			
Safety Equipment Storage (2.19)				
Adequate space is provided for storage of equipment such as fire extinguishers, SCBA, emergency lights, etc.	X			
Janitor Closet (2.20)				
Located in security areas lockable, containing a mop sink and storage space	X			
Storage Rooms (2.21)				
Sufficient space to accommodate inmate property, bedding and supplies	X			
Audio or Video Monitoring System -NA Type IV (2.22)				
Audio monitoring system capable of alerting staff in a central control	X			
Video monitoring in corridors, main entries and/or exits and programs or activity areas	X			
Fire Detection and Alarm System [102(c)6]				
Automatic fire alarm system capable of alerting staff in a central control point	X			
Emergency Power (2.24)				
Available to provide minimal lighting, maintain communications, alarm, fire, life and security systems	X			
Provide Space for:				
Barber/beauty shop(2.15) 8-86: Limit requirement to Type II and III facilities (Deleted 2/99))	X			

ARTICLE/SECTION	YES	NO	N/A	COMMENTS
Canteen (2.16) 8-86: Added for II, III & IV facilities	X			Operated by Jail Staff.
Confidential Interview Rooms (2.25) 8-86: Added for Type II facilities	X			